

## Wapello County Emergency Medical Services Advisory Council (EMSAC)

Minutes from the meeting that was held on September 8<sup>th</sup>, 2025, 6:00pm at the Wapello County EMA office.

Attendance: Bryan Ziegler, TJ Millikin, Mark Frymoyer, Tom Maher, Bill Hoffman Jr., Peter Rieter, Amanda Hull, Jean Dell, David Cronin, Tim Richmond, Cindy Hewitt, Loren McIntosh, Dr. Lyssy

The meeting was called to order by Tim at 18:04.

- 1.) Roll call: See above for the members that were present; absent from the meeting was Lori Reeves; Athena Sears; Mike DeWild;
- 2.) Sign By-Laws: all members that were present signed the final draft of the by-laws.
- 3.) Election of officers: we need to elect a Chair, Vice-Chair, and Secretary.
  - a. Chair
    - i. TJ Millikin made the 1<sup>st</sup> motion to nominate Tim Richmond as Chair
    - ii. Bill Hoffman Jr made the 2<sup>nd</sup> motion to nominate Tim as Chair
    - iii. All in favor
  - b. Vice-Chair
    - i. Bill Hoffman Jr made the 1<sup>st</sup> motion to nominate Bryan Ziegler as Vice Chair
    - ii. Jean Dell made the 2<sup>nd</sup> motion to nominate Bryan as Vice Chair
    - iii. All in favor
  - c. Secretary
    - i. Mark Frymoyer made the 1<sup>st</sup> motion to nominate Amanda Hull as Secretary
    - ii. Bill Hoffman Jr made the 2<sup>nd</sup> motion to nominate Amanda as Secretary
    - iii. All in favor
- 4.) Approve the minutes from the August meeting
  - a. Bryan made the 1<sup>st</sup> motion to approve the minutes
  - b. Loren made the 2<sup>nd</sup> motion to approve the minutes
  - c. All in favor
- 5.) Report from Data Committee: Tim gave update and advised they are 75% done with the data reports they are working on.
  - a. A hand out was provided- EMS Annual Report to Stakeholders
    - i. Added to #3 Deposition
      1. A.) transport
      2. B.) treat on-scene
      3. C.) refusals
      4. \*D.) no- patient
    - ii. #4 b.) explained out: the 911 board has approved buying radio and updating hospital equipment/frequency waiting on scheduling to get this up and going

Wapello County Emergency Medical Services Advisory Council (EMSAC)

- iii. Side note: we will also be looking at State and National Levels to see where we stand and compare with response times.
  - iv. #6 will be shared with this group only and will not be information for the public
  - v. #4 c.) this information is from CAD data
  - vi. Plan on inviting Terry Smith to a Data Collection Meeting
  - vii. Next Data Collections meeting will be held on October 9<sup>th</sup> or 10<sup>th</sup>, at 1300 and they will have a draft ready by October 14<sup>th</sup>
- 6.) Discuss SWOT analysis, additions/corrections- Hand out was provided
- 7.) Concept mapping using SWOT analysis- Hand out was provided
- a. #6 and #7 were combined on discussion
  - b. Questions: IHCC EMS on both strengths and threats
    - i. There is pro's and con's to this in general –cut to shorter classes
    - ii. There are 13 students signed up for the next EMT fall class
  - c. Opportunities: Looking a VA model for homecare
    - i. Which model are we actually looking at (Tom has information on this)
  - d. Add on:
    - i. Weakness: Hospital Reputation
    - ii. Threats: constant change of leadership at hospital
    - iii. Threats: constant reduction of specialty services at hospital
    - iv. Opportunities: WCEMSAC to be the long term institutional knowledge of the community and what is going on with EMS in general
- 8.) Other discussion:
- a. Dr. Lyssy was on zoom during the meeting and he jumped in to say good work, good people and good discussions were held during the meeting.
  - b. HOMEWORK: focus on Weakness & Opportunities Handout
    - i. Look over these and see what you think if they are good points to start diving deeper into
    - ii. These will be split up into groups and broke down
- 9.) Motion to adjourn meeting 1<sup>st</sup> by Loren and 2<sup>nd</sup> by Jean; all in favor

NEXT MEETING October 14<sup>th</sup>, at 5pm being held at Wapello County EMA office