



WAPELLO COUNTY EMERGENCY MEDICAL SERVICES ADVISORY COUNCIL

Hub & Spoke Decision Work Plan

Project Schedule • June – September 2026

The following schedule outlines the meetings, research periods, and decision milestones for the Council’s Hub & Spoke study. Each session builds toward a final recommendation and formal presentation to the Board of Supervisors.

Date	Focus	Tasks & Deliverables
June 9, 2026	Spokes — Assign Tasks	<ul style="list-style-type: none"> • Assign spoke-related tasks to council members. • OFD to continue developing its proposal; expected by the next meeting. • Begin the task research period for spokes.
June 24, 2026	Hub Options	<ul style="list-style-type: none"> • Begin the research period for hub options. • Complete any remaining spoke research as needed.
July 15, 2026	Research Review	<ul style="list-style-type: none"> • Review all hub and spoke research. • Complete the workbook sections in the Hub & Spoke Decisions Worksheet.
August 11, 2026	Joint Elected Officials Meeting	<ul style="list-style-type: none"> • Joint meeting with the Board of Supervisors and the Ottumwa City Council (plus any other elected officials). • Review the Hub & Spoke Decisions Worksheet together.
August 19, 2026	Draft Recommendation Review	<ul style="list-style-type: none"> • Review the Draft Recommendation. • Determine whether an additional meeting is needed.
September 2, 2026	Final Recommendation Meeting	<ul style="list-style-type: none"> • Finalize the recommendation (if needed).
September 15, 2026	Meet with Elected Officials	<ul style="list-style-type: none"> • Meet with elected officials to share the recommendation.
September 22, 2026	Formal Presentation	<ul style="list-style-type: none"> • Formal presentation of the recommendation to the Board of Supervisors.

Key Milestones

- July 15 – Complete the Hub & Spoke Decisions Worksheet.
- August 11 – Joint review with elected officials.
- September 2 – Final recommendation finalized.
- September 22 – Formal presentation to the Board of Supervisors.